

Rules for the second year medical students. regarding the attendance at practical lessons and the final exams in Physiology in the 2017-2018 academic year.

Rules for the practical lessons

Attendance at practical lessons is mandatory. Recoveries for the absences at the practical lessons can be done according to article 53 from the current Student's Professional Activity Regulations. The student cannot enter the practical exam without having recovered all the absences at the practical lessons. The absences can be recovered ONLY with the group assistant. In special cases, the chief of the discipline can approve the change of this requirement.

The practical exam consists of two tasks:

- a. interpreting and discussing an analysis bulletin – mandatory for all students
- b. presenting a subject drawn by the student from the subject list.

The semester practical activity grade is calculated as follows:

- 40% - the grade from the practical exam (minimum grade 5 to pass)
- 30% - average grade or grade (as applicable) for the seminar test (/s)
- 30% - grade given by the group assistant for the student's involvement in other activities at the practical labs.

MENTION – The absence at one seminar test is graded with 1. Passing the practical exam is compulsory for entering the final exam for that semester.

The second year physiology final exams for the 2017/2018 academic year:

The second year physiology exam subjects are elaborated from the lectures material and they consist exclusively of a multiple choice question (MCQ) exam. The exam will consist of printed tests, each with 70 grouped answer MCQs with 4 answer variants, that are grouped by the following answer key:

- A – if answers 1, 2 and 3 are correct,
- B – if answers 1 and 3 are correct,
- C – if answers 2 and 4 are correct,
- D – if answer 4 is correct,
- E – if all the four answers are either correct, or false.

Time for solving the test - 80 min.

The final exam cannot be passed with other series, unless the chief of the department approves.

Calculating the grade for the MCQ exam:

Counting the correct answers and calculating of the grade is done electronically, through scanning. The minimal passing threshold (grade 5, as decided together with the students' representatives) is 32 correct answers (45.71%). The threshold for 10 is 62 correct answers (88.57%). The grades for the MCQ are calculated with two decimals with regard to the number of points and they will be considered final after

the solving of the appeals. The final (semester) grade is obtained through the weighted average as follows:

-practical activity grade-30%,

-final exam grade -70%

Instructions for completing the MCQ form for the automatic read of the results:

1. Check before the exam that you know your STUDENT ID NUMBER (numar matricol) !!!
2. Read the instructions carefully before completing the answer sheet.
3. Use only a BLACK/DARK BLUE ball pen for filling in the answers. Do not fill in the answers with a pencil! Each answer box must be filled up completely. The incomplete filling of an answer box may result in the wrong marking of the question by the scanner.
4. Don't fold or wrinkle the answer sheet.
5. Don't scribble or make annotations on the answer sheet.
6. It is not allowed to erase, correct or line the answers on the answer sheet.
7. Carefully fill in your student ID number. The correcting, processing and display of the results are made according to this number.
8. **Use the exam time wisely and take into account sufficient time to fill in the answers on the answer sheet.**
9. The responsibility of correctly filling in the answer sheet belongs entirely to the student.
10. Only one answer should be marked for each question. If two or more answers are marked for a question then the question can and will be canceled.
11. During the appeals the statements presented before will be considered, therefore in case of violation of any of the upper statements, **the result will not change.**

The grade increase exam at the end of September session will have the same protocol as the semester MCQ exams.

Appeals rules:

1. A written request should be handed to the discipline secretary.
2. The correct answers will be counted in presence of at least two students.
3. The disputed questions, in case that exist, will be analyzed by the exam committee and in case that the question is wrong, that question will be canceled and all the papers will be scanned accordingly, taking in account the canceled question.
4. The answer to appeals is presented in written form accordingly to Students Professional Activity Regulation.