

Rules for the second-year medical students at Carol Davila University of Medicine and Pharmacy, regarding the practical lessons and the final exams in Physiology, for the 2019-2020 academic year

Rules for the practical lessons and practical exam:

Attendance at practical lessons is mandatory. Recoveries for the absences at the practical lessons can be done according to article 53 from the current Student's Professional Activity Regulations. **The student cannot enter the practical exam without having recovered all the absences at the practical lessons.** The absences can be recovered ONLY with the group assistant. In special cases, the chief of the discipline can approve the change of this requirement.

The **practical exam** consists of two tasks:

- a. interpreting and discussing an analysis bulletin – mandatory for all students
- b. presenting a subject drawn by the student from the subject list.

The semester **practical activity grade** is calculated as follows:

- 40% - the grade from the practical exam (**minimum grade 5.00 to pass**)
- 30% - grade for the seminar test
- 30% - grade given by the group assistant for the student's involvement in the practical lab activities.

NOTES – The absence at one seminar test is graded with 1.

Average for the practical activity grade is calculated with two decimals.

Passing the practical exam is compulsory for entering the final exam for that semester.

The second-year physiology final exams (one for each semester) for the 2019/2020 academic year:

The second-year physiology exam subjects are elaborated from the lecture's material and recommended bibliography: The questions are exclusively multiple-choice questions (MCQ). The written exam will consist of a printed test with **70 MCQs, with 4 answer variants, grouped by the following answer key:**

- A – if answers 1, 2 and 3 are correct,**
- B – if answers 1 and 3 are correct,**
- C – if answers 2 and 4 are correct,**
- D – if answer 4 is correct,**
- E – if all the four answers are either correct, or false.**

The answer key will be mentioned on the first page of the printed test.

Time for solving the test - **80 min.**

The final exam is given by all the series in the same time.

Calculating the grade for the MCQ exam:

Counting the correct answers and calculating the grade is done electronically, through scanning of the one-page exam paper containing the response to the 70 MCQ, together with the students' name, group, identification student number, and the test number (all these data are mandatory to be filled in on the exam paper).

The **minimal passing threshold for grade 5**, as decided together with the students' representatives, is **33 correct MCQ questions (47.14%)**. The **threshold for grade 10** is **58 correct questions (82.85%)**. The grades

for the MCQ exam are calculated with two decimals with regard to the number of points (correctly answered questions) and they will be considered final after the solving of the appeals.

The final (semester) grade is obtained through the weighted average as follows:

-practical activity grade - 30%,

-final exam grade -70%

The **exam for increasing the grade** will take place respecting all the rules for the exam during the semester and can modify just the grade of the written final MCQ exam.

Note. For the students that repeat the year because of failing physiology exam, the practical exam can be either considered from the previous year if passed (previously obtaining minimum grade 5.00 to it), or the exam can be given at request, together with the current year students, respecting the current year exam conditions. For the students which fail the exam for the semester 1 and/or 2, the exam will be given during the September session, following an announced schedule.

Instructions for completing the MCQ form for the automatic read of the results:

1. Check before the exam that you know your STUDENT IDENTIFICATION NUMBER (numar matricol) !
2. Read the instructions carefully before completing the exam paper.
3. Use only a BLACK/DARK BLUE ball pen for filling in the answers. Do not fill in the answers with a pencil or pen that can be erased! Each answer box must be filled in completely. The incomplete filling of an answer circle/box may result in the wrong reading of the question by the scanner.
4. Don't fold or wrinkle the exam paper.
5. Don't scribble or make annotations on the answer sheet.
6. It is not allowed to erase, correct or line the answers on the exam paper – this could cancel that specific MCQ.
7. Carefully fill in your student identification number. The correcting, processing and display of the results are made according to this number.
8. **Use the exam time wisely and take into account sufficient time to fill in the answers on the exam paper.**
9. The responsibility of correctly filling in the answer on the exam paper belongs entirely to the student.
10. Only one answer should be marked for each question. If two or more answers are marked for a question, then the question will be canceled.
11. During the appeals, the statements presented above will be considered. There will be **no changes to the final grade (exam result)** in case of violation of any of the above-mentioned statements.

Appeals rules:

1. A written request towards the exam committee, clearly mentioning the reason for the appeal, should be handed to the discipline secretary, during a time interval that will be announced together with the written exam results.
2. The number of correct answers from the exam paper of the student making an appeal will be counted in the presence of at least two students.
3. A disputed question, in case that exists, will be analyzed by the exam committee and, in case that question is wrong, it will be canceled and all the exam papers will be scanned accordingly, taking in account the invalidation of that question.
4. The answer to appeals is presented in written form, accordingly to the university Students Professional Activity Regulation.